

BOARD OF EDUCATION
MINUTES OF THE OPEN SESSION
Regular MEETING
February 13, 2007

The Board of Education of Community Unit School District No. 60, Lake County, Illinois, convened in regular session in Room 120 at Lincoln Center, 1201 North Sheridan Road, Waukegan, IL at 6:35 p.m.

ROLL CALL

The President called the meeting to order. It was found that the following members were present:

Ms. Anita Hanna
Mrs. June Maguire
Mr. Marvin Reddick
Mrs. Patricia Jones
Mr. Bill Anderson
Mr. Fernando Shipley

Absent: Mr. Jeff McBride had a work responsibility

CLOSED SESSION

It was moved by Mrs. Jones and seconded by Mrs. Maguire that the Board recess and reconvene in closed session pursuant to applicable Open Meetings Act exceptions for the purpose of discussing appointments, employment, discipline and compensation of specific employees, hearings on student discipline, employee grievances, approval of minutes of the closed session meetings, collective bargaining negotiations, purchase or lease of real estate, status of pending or actual litigation, and special education student placement.

After due consideration thereof, the President called for a roll call vote and all members present voted aye. Whereupon the President declared the motion carried.

CLOSED SESSION DISCUSSION

Also present for the closed session were: Dr. Donaldo R. Batiste, Superintendent; Mr. Jules Gaudin, Deputy Superintendent/Chief Operations Officer; Dr. Mary Lamping, Chief Academic Officer; and Mr. Thomas Morris, attorney for the Board of Education. Mr. Douglas Stiles, Mr. Torrie Newsome, Dr. Harlene Shipley, Mr. Bill Newby, Dr. Joan Brixey, and Mr. Sam Taylor were present for discussion of student discipline matters. Mr. Howard was present for discussion of personnel matters.

Mr. Fred Howard, and Mr. Brian Luosa, were on call as needed for the closed session and were present for the open session of the meeting.

Minutes of the closed session are on file in the Superintendent's confidential file, pages 10536-10538.

BOARD RECONVENES IN OPEN SESSION

At 8:25 p.m. it was moved by Mrs. Jones and seconded by Mrs. Maguire that the Board reconvene in open session in the Board Room.

After due consideration thereof, the President called for a roll call vote and all members present voted aye. Whereupon the President declared the motion carried.

Also present for open agenda items were Mr. Ryan Pagelow of the *News Sun*, and Mrs. Bonnie Kuss, recorder.

PLEDGE OF ALLEGIANCE

Dr. Fred Bairstow led the Board and audience in the recitation of the *Pledge of Allegiance*.

SPECIAL RECOGNITION

SUCCESS BY SIX

Dr. Lamping introduced Ms. Michelle Crombie, Vice President of United Way, and Ms. Mary Ellen Vanderverter, Success By Six presenter. Ms. Vanderverter gave an extensive overview of the philosophical background and activities associated with the Success By Six program. The goal of the program is to promote early learning, to increase family awareness of the need to provide learning opportunities prior to enrollment in kindergarten, and to assist families with learning opportunities and resources in order to bring about lasting change in the academic success of students. To that end, a base line of expected behaviors and a skill/developmental set was established to provide an assessment tool.

Waukegan has been selected as a pilot site. The population demographics and the award of State grants for early learning provide two key components for this activity. By way of a PowerPoint presentation, Ms. Vanderverter illustrated the Kindergarten Readiness Assessment results and reiterated the commitment of United Way to create lasting changes in community conditions and support for Waukegan families.

Dr. Batiste noted that District #60 embraces the opportunity for community connectivity and thanked United Way for their efforts to enhance educational opportunities for families in Lake County. He noted that the EPIC program is now located at three sites and the enrollment continues to grow.

APPROVAL OF MINUTES

It was moved by Mrs. Maguire and seconded by Ms. Hanna that the minutes of the regular meeting of January 23, 2007, and the minutes of the special meeting of February 5, 2007, be approved.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Jones, Anderson, Shipley. Absent: McBride. Whereupon the President declared the motion carried.

SCHOOL CLOSING

Dr. Batiste related the circumstances involved in the recent school closing and noted that it is always the intention of the District to provide a safe, secure environment for children of the community. He thanked District employees for their support in making it possible to open school on Monday and steps taken to inform the public of the anticipated Tuesday closing. He stated that the Board will review policies and procedures concerning school closing and will study the problems involved with a view to establishing a parent notification system that can provide accurate, timely information.

PUBLIC COMMENT

Mr. Melvin Washington, interim Athletic Director, commented that the Athletic Department has undertaken the task of refurbishing memorabilia of past activities and awards of Waukegan athletes and teams. He asked the Board to consider repainting the gym at the Ninth Grade Center, which site continues to house athletic events, and to install banners and pictures to celebrate the history of Waukegan athletics. He commented that copies of the restored pictures will be presented to the Board. Mrs. Maguire asked that copies also be given to the Waukegan Historical Society.

Ms. Karen VanHeirseele, 1405 North Ave., Waukegan, IL, expressed her views on the inability of First Student to provide transportation on February 5 and 6, 2007. She asked that the Board review its policies and procedures for parent notification in a timely manner in event of an emergency situation.

Mr. Bob Braden, 1018 N. Sheridan Rd., Waukegan, IL, requested Board support for the Waukegan High School Rifle Team. He reviewed the history of funding for the Team and noted that the Team has been an important activity for a number of students. He commented that Mr. Guerra has agreed to provide some funding for the 2007-2008 school year.

Mr. Guerra assured the Board and parents that efforts will be made to secure necessary funding for the Rifle Team.

Mr. Anderson expressed his support and noted that the Team has received national recognition in competition. He suggested that Congressman Kirk be contacted concerning funding.

Mrs. Peggi Braden, 1018 N. Sheridan Rd., Waukegan, IL, added her request for support, commenting that her son considers the Rifle Team to be an important part of his high school experience.

Mr. Robert Taylor, 100 Sheridan Ct., Waukegan IL, commented that he had submitted a FOIA request for information concerning Board travel. From that information, he prepared and distributed a spread sheet which detailed the expenditures of each of the current Board members for expenses incurred for participation in conferences. He asked that the Board review its policies on the attendance of Board members at conferences.

Mr. John Maloy, 4641 S. Cordova Place, Bloomington, IN, Vice President for Operations of Alternatives Unlimited, Inc., spoke on the matter of the proposed Board action to cancel the contract with Alternatives Unlimited. He noted that substantial effort has been made to address concerns of the administration in regard to the operation of the program and asked that the Board delay action on the matter to provide further opportunity to meet the expectation of the administration.

CONSENT ITEMS (ACTION)

Under the current format for information provided for the Board and the public, each agenda action item is accompanied by a rationale and an administrative recommendation for Board action.

PURCHASES AND CONTRACTS

ALTERNATIVES UNLIMITED - TERMINATION OF CONTRACT

It was moved by Mrs. Jones and seconded by Mrs. Maguire that that Board of Education accept the recommendation of the administration to approve the Resolution recommending dissolution of the Alternatives Unlimited, Inc. contract for cause, based upon facts and circumstances which have prevailed from the inception of the Alternatives Unlimited, Inc. program, and which demonstrate persistent and continuing failures by Alternative Unlimited, Inc. to perform. The breaches of the contract have not been cured in accordance with the contract terms, and steps taken to correct the breaches have proven inadequate to correct the program's problems and deficiencies.

Mr. Morris stated that the Resolution which had previously been distributed to the Board had been modified to include additional findings of fact and to postpone the effective date of termination until March 1, 2007, to provide opportunity for further dialog.

Mrs. Maguire commented that the Board had scheduled an opportunity for members to tour the site and view the program operation. In her determination, the atmosphere is not conducive to learning in that the condition of the facility is lacking in cleanliness, deficient in lighting, and the program is generally lacking in classroom management and educational structure.

Ms, Hanna concurred and noted that it is her belief that the facility would not be in conformity with City code. She stated that it is the intent of the Board to provide an appropriate and safe environment for all students.

Mr. Anderson and Ms. Hanna noted the low attendance rate of students and lack of differentiated instruction.

Dr. Lamping commented that the District #60 administrator responsible for supervision of this program has reported that student IEPs are not being met by this program.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Jones, Anderson, Shipley. Absent: McBride. Whereupon the President declared the motion carried.

APPROVAL OF PERSONNEL ITEMS

APPOINTMENT OF INTERIM STATE SPECIAL EDUCATION DIRECTOR OF RECORD

It was moved by Mrs. Maguire and seconded by Ms. Hanna that the Board of Education approve the appointment of Ms. Janine Gruhn to represent the District as the Interim State Special Education Director of Record for the Illinois State Board of Education for the period beginning February 1, 2007 and ending June 30, 2007.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Jones, Anderson, Shipley. Absent: McBride. Whereupon the President declared the motion carried.

APPROVAL OF PERSONNEL ITEMS

Mr. Anderson asked that Schedule T-77 be amended to delete the second employee listed on that Schedule.

It was moved by Mrs. Maguire and seconded by Mrs. Jones that the Board of Education approve the Appointments listed on Enclosure VII. B. 2 - Schedule F-647, the Resignations listed on Enclosure VII. B. 3 - Schedule L-620, the Leaves of Absence listed on Enclosure VII. B. 4 - Schedule N-510 and the Terminations listed on Enclosure VII. B. 5 - Schedule T-77 as amended.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Jones, Anderson, Shipley. Absent: McBride. Whereupon the President declared the motion carried.

Copies of the personnel schedules are appended to these minutes.

REQUEST FOR EMERGENCY SICK LEAVE DAYS

It was moved by Mrs. Maguire and seconded by Mrs. Jones that the Board of Education accept the recommendation of the administration to disapprove the request for emergency sick leave days based upon the past attendance record of said employee.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Maguire, Reddick, Jones, Anderson, Shipley. No: Hanna. Absent: McBride. Whereupon the President declared the motion carried.

GRANTS AND DONATIONS

There were no grants or donations to consider.

ADOPTION OF CALENDAR FOR SCHOOL YEAR 2007 - 2008

In consultation with administration and union leadership, the Human Resource Department developed a proposed calendar for School Year 2007-2008.

It was moved by Mrs. Maguire and seconded by Ms. Hanna that the Board of Education accept the recommendation of the administration to adopt the proposed calendar for School Year 2007-2008.

Dr. Batiste reviewed the highlights of the proposed 2007-2008 school year calendar. He noted that the first day of student attendance will be Monday, August 27, 2007, two days earlier than in previous years.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Jones, Anderson, Shipley. Absent: McBride. Whereupon the President declared the motion carried.

FINANCIAL REPORTS

ACCEPTANCE OF DEVELOPER CONTRIBUTIONS

The District has, for some time, requested that builders who propose to build new housing which has the potential to impact school enrollment, be asked to pay a Developer Contribution to offset the costs incurred for the increase in student enrollment.

It was moved by Mr. Anderson and seconded by Ms. Hanna that the Board accept the Developer Contribution Agreement with Gabriel Pereda (owner) to develop two single family houses with four bedrooms each, for a total fee of \$6,214.36.

In response to Mrs. Maguire's query, Mr. Morris noted that the builder proposes to build on seven lots. However, only two of those lots are within District #60 boundaries; the remaining lots are in Gurnee.

Mr. Anderson asked if District #60 is getting the same fees as the other districts. Mr. Morris replied that District #60 is using the schedule which was used in prior requests; the schedule should be reviewed for possible revision.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Jones, Anderson, Shipley. Absent: McBride. Whereupon the President declared the motion carried.

APPROVAL OF BUDGET ADOPTION PLAN

The Deputy Superintendent/Chief Operations Officer, in concert with the District Finance Committee has developed a public workshop process wherein elements of the District's finances can be discussed and incorporated into future operational plans. The 2007-2008 Budget Planning Calendar was developed in an effort to prepare and adopt the FY2008 District Budget prior to the start of the 2008 Fiscal Year, July 1, 2007.

It was moved by Mrs. Jones and seconded by Ms. Hanna that the Board accept the recommendation of the Administration to approve the Budget Adoption Plan, with the timelines as set forth, for the development of the FY2008 Budget.

Ms. Hanna noted that this plan has been reviewed by the Board Finance Committee. Mr. Anderson commented that this is a more open process and will help the public to better understand the decisions to be made in the development of the District budget. Notice of the meetings will be posted on the District web site.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Jones, Anderson, Shipley. Absent: McBride. Whereupon the President declared the motion carried.

REPORTS

BOARD PRESIDENT

Mr. Shipley addressed the issue of First Student transportation. He stated that notification from First Student was not received by the District in a timely manner; First Student was not proactive in its assessment of readiness to provide service. He affirmed that the contract will be reviewed to determine if failure to provide service carries a penalty.

BOARD COMMITTEES

Mrs. Maguire noted her attendance at the Facility Committee meeting. The committee worked to plan and prioritize the needs to be addressed as a result of the Safety Survey. She also commented on the meeting of the Insurance Plan Board. The Plan Board is preparing a proposal for proactive assessment of possible medical needs.

Ms. Hanna commented on the meeting of the Wellness Committee. Activities to be held at the Welcome Center are being planned; dates will be forthcoming. Additionally, discussion was held concerning PE waivers which will end in 2010; and a proposal to add fruit and vegetable stations in food service areas.

Mr. Anderson spoke about the Insurance Plan Board proposal to add a \$250 employee health and wellness benefit to provide preventive care. A battery of tests could lead to early detection of medical problems with the potential of significantly lowering costs for health care for conditions which are not discovered in the early stage.

Mr. Anderson also commented on the Budget timetable, the quality of service provided by First Student Transportation, and the need to review the contract for service. He also commended Mr. Howard for the successful United Way campaign.

SUPERINTENDENT

Dr. Batiste announced the Board meeting schedule for March and April. He noted that there will be only one meeting in March (March 13, 2007) and one meeting in April (April 10, 2007). Results of the Consolidated Election (April 17, 2007) will not be certified by the County Clerk until after May 1, 2007; it is anticipated the the new board will be seated at a special session of the regular meeting to be held on May 8, 2007.

Dr. Batiste announced the new District publication which is now available for distribution through Student Support, the City, area churches, and Lincoln Center offices. The booklet provides a profile of each school and general information about educational programs and registration procedures. The new publication will serve as an introduction and public relations offering to acquaint interested persons with the schools as a part of the revitalization of the City of Waukegan. The City has recently released a DVD which includes the schools as a key component of the revitalization effort.

Dr. Batiste announced the receipt of a letter of thanks from the Harriet Ross Tubman Elementary School in New Orleans. A team headed by Dr. Shipley gathered a shipment of uniforms and books to aid the school.

INFORMATION ITEMS

A copy of the proposed School Improvement Plan was distributed to the Board for first reading. No action was taken at this time.

OLD BUSINESS

Mrs. Maguire asked about the Developer Contribution for the Traditions of Glen Flora project. She noted that the developer has declared bankruptcy. Mr. Anderson suggested that the City Council be contacted for information.

LEGAL ADVISOR'S REPORT

EXPULSION OF STUDENT NO. 923202

The following resolution was read by Mr. Anderson:

WHEREAS, the Board of Education of Waukegan School District No. 60, did, through its hearing officer on February 12, 2007, hold a hearing concerning possible expulsion of Student #923202; and,

WHEREAS, the evidence taken at said hearing shows that Student #923202 has been found guilty of violation of his Discipline Conference Contract by engaging in life threatening issues, which is in violation of the rules and regulations of this school district, the *School Code of Illinois* and the statutes of the State of Illinois.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT; Student #923202 is expelled, effective immediately, from attendance at said Community Unit School District No. 60 (Waukegan Public Schools) for the remainder of the 2006-2007 academic year (ending June 7, 2007); provided, the expulsion will be stayed to permit transfer to an alternative placement at the discretion of the administration for provision of educational services.

It was moved by Mr. Anderson and seconded by Mrs. Maguire that the Resolution, as read, be adopted.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Anderson, Shipley. Absent: McBride, Jones. Whereupon the President declared the motion carried.

EXPULSION OF STUDENT NO. 922104

The following resolution was read by Ms. Hanna:

WHEREAS, the Board of Education of Waukegan School District No. 60, did, through its hearing officer on February 12, 2007, hold a hearing concerning possible expulsion of Student #922104; and,

WHEREAS, the evidence taken at said hearing shows that Student #922104 has been found guilty of violation of his Discipline Conference Contract by engaging in life threatening issues, which is in violation of the rules and regulations of this school district, the *School Code of Illinois* and the statutes of the State of Illinois.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT; Student #922104 is expelled, effective immediately, from attendance at said Community Unit School District No. 60 (Waukegan Public Schools) for the remainder of the 2006-2007 academic year (ending June 7, 2007); provided, the expulsion will be stayed to permit transfer to an alternative placement at the discretion of the administration for provision of educational services.

It was moved by Ms. Hanna and seconded by Mrs. Maguire that the Resolution, as read, be adopted.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Anderson, Shipley. Absent: McBride, Jones. Whereupon the President declared the motion carried.

EXPULSION OF STUDENT NO. 917092

The following resolution was read by Mrs. Maguire:

WHEREAS, the Board of Education of Waukegan School District No. 60, did, through its hearing officer on February 13, 2007, hold a hearing concerning possible expulsion of Student #917092; and,

WHEREAS, the evidence taken at said hearing shows that Student #917092 has been found guilty of violation of his Discipline Conference Contract by engaging in gang activity, which is in violation of the rules and regulations of this school district, the *School Code of Illinois* and the statutes of the State of Illinois.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT; Student #917092 is expelled, effective immediately, from attendance at said Community Unit School District No. 60 (Waukegan Public Schools) for the remainder of the 2006-2007 school year (ending June 7, 2007); provided, the expulsion will be stayed to permit transfer to an alternative placement at the discretion of the administration for provision of educational services in accordance with the student's IEP.

It was moved by Mrs. Maguire and seconded by Ms. Hanna that the Resolution, as read, be adopted.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Anderson, Shipley. Absent: McBride, Jones. Whereupon the President declared the motion carried.

EXPULSION OF STUDENT NO. 892944

The following resolution was read by Mrs. Maguire:

WHEREAS, the Board of Education of Waukegan School District No. 60, did, through its hearing officer on February 13, 2007, hold a hearing concerning possible expulsion of Student #892944; and,

WHEREAS, the evidence taken at said hearing shows that Student #892944 has been found guilty of engaging in gang activity and failure to sign a Discipline Conference Contract, which is in violation of the rules and regulations of this school district, the *School Code of Illinois* and the statutes of the State of Illinois.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT; Student #892944 is expelled, effective immediately, from attendance at said Community Unit School District No. 60 (Waukegan Public Schools) for the remainder of the 2006-2007 school year (ending June 7, 2007); provided, the expulsion will be stayed to permit transfer to an alternative placement at the discretion of the administration for provision of educational services.

It was moved by Mrs. Maguire and seconded by Ms. Hanna that the Resolution, as read, be adopted.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Anderson, Shipley. Absent: McBride, Jones. Whereupon the President declared the motion carried.

EXPULSION OF STUDENT NO. 895204

The following resolution was read by Mr. Anderson:

WHEREAS, the Board of Education of Waukegan School District No. 60, did, through its hearing officer on February 13, 2007, hold a hearing concerning possible expulsion of Student #895204; and,

WHEREAS, the evidence taken at said hearing shows that Student #895204 has been found guilty of violation of his Discipline Conference Contract by engaging in physical altercation/fighting, which is in violation of the rules and regulations of this school district, the *School Code of Illinois* and the statutes of the State of Illinois.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT; Student #895204 is expelled, effective immediately, from attendance at said Community Unit School District No. 60 (Waukegan Public Schools) for the remainder of the 2006-2007 school year (ending June 7, 2007); provided, the expulsion will be stayed to permit transfer to an alternative placement at the discretion of the administration for provision of educational services.

It was moved by Mr. Anderson and seconded by Mrs. Maguire that the Resolution, as read, be adopted.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Hanna, Maguire, Reddick, Anderson, Shipley. Absent: McBride, Jones. Whereupon the President declared the motion carried.

REPORT ON RECONSIDERED STUDENT EXPULSIONS

Mr. Morris noted that at its last regular meeting, the Board reviewed cases of student expulsions which had taken place late in the 2005-2006 school year which contained a provision that the cases be reviewed for possible readmission of the student to the Waukegan Schools for the second semester of the 2006-2007 school year. Dr. Shipley provided a report which stated the outcome of discussions with parents of each of the students. There was no further discussion.

ADOPTION OF RESOLUTION AUTHORIZING EMPLOYEE DISMISSAL

At a prior meeting, the Board held a hearing concerning Employee #0123071079. Mr. Morris noted that said Employee had previously been placed on remediation and was subsequently evaluated according to the Remediation Plan; the Bill of Particulars was not completed. The Board had opportunity to study the proposed Resolution; a copy of said Resolution is appended to these minutes.

It was moved by Mrs. Maguire and seconded by Mr. Anderson that the Board adopt the Resolution as presented.

After due consideration thereof, the President called for a roll call vote; the following members present voted aye: Maguire, Anderson, Shipley. Pass: Hanna, Reddick. Absent: McBride, Jones. Whereupon the President declared the motion carried.

STATUS REPORT ON BOARD MEMBER CANDIDACY

Mr. Morris reported that he had apprised Dr. Batiste of the statutes governing the procedures to be followed in processing the paperwork for the nomination of candidates for election to the Board of Education at the General Election on April 17, 2007. He noted that Mr. Alfred Clark had sent a representative to file his required Statement of Candidacy and Nominating Petitions. At the time of filing, it was determined that Mr. Clark's paperwork was not in apparent conformity with the requirements. His representative was so notified, and, subsequently, Mr. Clark was notified by certified mail.

Additionally, Objections to certain Petitions were duly filed in the Office of the Superintendent and procedures contained in statute are now being followed.

BOARD MEMBER TIME

Mr. Reddick offered congratulations to student athletes who had participated in recent competitions. His son had won first place in the regional wrestling competitions; the POMS had placed 10th in a field of 36 teams.

Ms. Hanna thanked Dr. Batiste for acknowledging the need to develop a school closing policy to be followed during periods of severe weather conditions. She noted that it has been some time since the District has found it necessary to close buildings due to inclement weather. She apologized to families affected by the transportation issue.

Mrs. Maguire concurred and noted that she will personally communicate with First Student regarding their inability to provide service and their untimely notification of District Administration. She assured everyone that all possible steps will be taken to ensure that students are not subjected to a similar situation.

Mr. Anderson noted his dissatisfaction with the way in which the transportation problem was addressed and the fact that vendors for neighboring communities apparently were proactive in their response to public information regarding anticipated weather conditions. He proposed that a timeline for parent notification be developed.

Mr. Anderson commended United Way for their positive support for Waukegan families. He commented that evidence of the program impact will be experienced through higher achievement by students.

In reference to the increase in gang activity among students, Mr. Anderson proposed that another summit be held with the City to find ways to work with young people to counter the influence of gangs in the community.

Mr. Anderson commented that the administration should explore sources of funding for the Rifle Team; perhaps the National Rifle Association would provide support.

Mr. Shipley stated that he strongly believes that the District should seek other options for student transportation. In a system as large as District #60, one provider may not be enough.

ADJOURNMENT

At 10:20 p.m. it was moved by Mr. Anderson and seconded by Mrs. Maguire that the meeting be adjourned.

After due consideration thereof, the President called for a voice vote and all members present voted aye. Whereupon the President declared the motion carried. The meeting was adjourned.

President

Secretary