Waukegan Public Schools
Operations Services Section
Organization Chart

August 6, 2008

Superintendent of Schools

Campus Relations, Safety & Security

Deputy Superintendent
Chief Operations Officer
Jules Gaudin, CPA,MBA

Administrative Secretary
Audrey Ochoa

Operations

Human Resources
Executive Director
Fred Howard

Information Technology
Executive Director
Rich Pattison

Grants & Budgeting
Director
Gwen Polk

FinancialResearch & Planning
Director
Mark Kiiskila

Business Services
Director
Brian Luosa

Risk Management & Employee Benefits
Risk Manager
Karen Cordes

Campus Relations Operations,Safety & Security
Executive Director
William Newby

Operations & Maintenance
Director
Jim Otahal

Safety & Security
Director
Al Rogers

Assistant Director
Carol Divis

Manager
Elaine Browder

Administrative Secretary
Sherry Carman

HR Specialists
Yvette Arellano
Tina Albea
Elisa Guzman

Call Master
Cheryl Lafreddi
Angela Brooks

Admin. Secretary
Terri McBride

Network Admin.
Jason Abraham
(8) Staff

Web Manager
Patrick Schwisow

SpEd Support
Joe Frichtl

Receptionist
Deb Hanzel

L/C Copy Center
Mike Shklair

Cims Support
(3) Staff

WHS Print Shop
Geary Gaspord

Purchasing Manager
Ty Daley

Administrative Assistant
Donna Cisneroz

Purchasing Clerk
Elizabeth Gilmore

Secretary
Patricia Melchi

AP Assistant
Carol Butrim
Brian Bailey

Fixed Assets

AR Supervisor
Myra Simpson

School Student Activity Fund Accountant
Vacant

Retirement & Post Employment Benefits (403B)

Annual Financial Report

Cash Management

Debt Management

Revenue Management

Tax Levy

Secretary
Lisa Booth

Transportation
Alan Braun

FIRST STUDENT
Scott Magnuson

PACE
(248) Bus Drivers
(146) Aides
(14) Management
(6) Technicians
(2) fuelers

Cafeteria
Shay Pirtle

District (24)
FSMC (119)

Payroll Manager
Harvey Dangel
Payroll Assistants
Mary Harris
Kate Passanante
Rosalyn Aird

Mail Clerk
Gail Nickelson

Commercial Liability

Unemployment Insurance

Health Care

Workers Compensation

Insurance Coordinator
Debra Alley

Assistant Director
Don Pratt

Custodial Supervisor
Ottis Hickman

Office Specialist
Brenda Durben

General Supervisor
Vacant

Maintenance Staff - 27
Custodians - 78

Floaters - 15

Lincoln Center Secretary
Vacant

1) ESS Supervisor
Vacant
21 staff

2) ESS Supervisor
Vacant
13 staff

3) **ESS Supervisor**
Vacant
(8) Staff

4.) ESS Supervisor
8 staff

5.) ESS Supervisor
7 staff

Truant Officers
(4) Staff

Student Programs Coordinator
Peer Mediation
Melissa Green