

**RESOLUTION
OF WPS60 PARENT-TEACHER ADVISORY COMMITTEE
REQUESTING NOTICE OF AMENDMENTS (“NOA”)
FROM THE WAUKEGAN COMMUNITY UNIT #60 SCHOOL DISTRICT**

June, 2020

WHEREAS, staff administrators of Waukegan Community Unit #60 School District have censored or altered documents drafted by the Parent-Teacher Advisory Committee (“PTAC”) without due notice; and

WHEREAS, PTAC drafts and prepares documents in its capacity as a community advisory committee to the Board of Education; and

WHEREAS, the PURPOSE of a community advisory committee is to provide advice and guidance from voices other than those of the superintendent; and

WHEREAS, PTAC as a community advisory committee lifts up the voices of parents, students, and teachers so that the Board of Education has access to those voices; and

WHEREAS, PTAC welcomes public participation (and the possibility of membership) of parents, students, community members, and any interested parties at all meetings; and

WHEREAS, the Board of Education is given Documents purported to be from the Parent-Teacher Advisory Committee; and

WHEREAS, the current policy and process of Board Review permits changes to be made to the work of the Parent-Teacher Advisory Committee without notice to the Parent-Teacher Advisory Committee of the changes; and

WHEREAS, said Documents have consistently been materially altered by employees of the School District such that the Documents no longer serve the Waukegan parents, families or teachers as intended by the Parent-Teacher Advisory Committee,

BE IT RESOLVED that the Parent-Teacher Advisory Committee (PTAC) respectfully requests that the Board of Education advise its representatives to notify PTAC in the following manner regarding all amendments, alterations, edits, deletions, additions, or changes to documents submitted to the Board of Education by PTAC :

1. Changes must be documented in RED where the original text is BLACK; changes that are additions should be underlined and in red and changes that are deletions should be struck-through and in red; and
2. Pdf documents with the changes described in Paragraph 1 must be uploaded to Board Docs or to the PTAC web page; and

3. The changes must be delivered and presented to the full membership of PTAC at least forty-eight hours before a meeting of the Board of Education at which any action, including a First Reading or Second Reading, regarding said Document will take place; and
4. Delivery to a co-chair or administrator of PTAC will not be considered sufficient for the requirements of Paragraph 2; and
5. To satisfy Paragraph 2, each voting member of the Parent-Teacher Advisory Committee must be sent an email (to the email address used to notify the member of PTAC meetings) with the subject, PTAC NOA alert or PTAC Notice of Amendment Alert; and
6. To satisfy Paragraph 2, the email with the notice of amendment shall include a link to the posted Document as well as an attachment of the Document with the changes annotated as required.