

**WAUKEGAN PUBLIC SCHOOLS**

WAUKEGAN COMMUNITY UNIT SCHOOL DISTRICT # 60

---

EQUITY + ACCESS = EXCELLENCE

# Parent Teacher Advisory Committee

February 17, 2021

6:00 PM

Spanish Line -- Escuchar en español: [Join by phone](#) -- Únete por teléfono  
+1 337-340-3537      PIN: 294 705 646#





# Purpose of Committee

- To review District policies regarding student behavior (discipline and positive behavior interventions) and reciprocal reporting and make recommendations for modifications.
- To review the effectiveness of the Bullying Policy (every 2 yrs.) and make recommendations for improvement.





## Purpose of Committee

- Submit questions about Hybrid Learning:
  - <https://forms.gle/uPo8WuCJc3ES8658>





# Bullying Sub-Committee

- Chair – Tasha London
- Meets first Tuesday of each month at 2:00

## Focus for the year

1. Reviewing the Bullying Policy.
2. Finding a new Bullying Curriculum for all grade levels.



# Bullying Policy

February 17<sup>th</sup>, 2021



The policy minimally shall be reviewed and re-evaluated by the District's Discipline Committee every 2 years and filled with the State Board of Education as necessary and appropriate.



Data reviews resulting from evaluation of this policy will be made available on the District's website.

Such reviews minimally include:



1. The Frequency with which bullying is determined to have occurred.
2. Student, staff, and family observations of safety at schools.





3. Identifications off areas of schools where bullying occurs.
4. The types of bullying utilized.
5. Bystander intervention or participation



The Bullying Committee has completed with the reviewing and re-evaluation of the Bullying Policy as of February 2021.  
No Changes at this time.





# Bullying Sub-Committee

- Chair – Tasha London
- Meets first Tuesday of each month at 2:00
  - First Tuesday of January is Winter Break, next meeting is February 2, 2021
- 1. Reviewing the Bullying Policy - Any Questions?
- 2. Looking for Bullying Curriculum.
- 3. New Committee Name?





# MTSS/PBIS Sub-Committee

- Chair – Ryan Hawkins
- Meets first Tuesday of each month at 2:00
- SEL Framework
  - [PK - 2](#)
  - [3-5](#)
  - [6-12](#)
- PBS Professional Development





# Behavior and Discipline Sub-Committee

- Chair – Dr. Charmaine Hillary
- Meets second Thursday of each month at 5:00
- Updates on Handbook
- New name - Behavior and Conduct



# Attendance





# Discussion Topics

- Old Business:
  - Proposal to update ByLaws
    - Separate out requirement that this committee must follow the Open Meetings Act regulations
    - Define Membership
    - Decrease training requirement to be a voting member





# By-Laws Proposed Changes

## Parent-Teacher Advisory Committee

This document sets forth the by-laws ratified by the ~~discipline~~ Parent Teacher Advisory Committee (“the Committee”).





# By-Laws Proposed Changes

a. ~~As an advisory body to the Waukegan Community Unit School District 60, this Committee is subject to the Open Meetings Act. P.A. 82-378. All members of the Committee, other than elected school board members, must are encouraged to undergo the Open Meetings Act training and submit a copy of the certificate of training to the Committee secretary. There is an electronic curriculum developed and administered by the Public Access Counselor. ~~The secretary of the Committee will submit a list of members of the Committee to the Public Access Counselor of the Illinois Attorney General's office. In accordance with Illinois law, members will complete their training within 30 days of joining the Committee in order to be a voting member of the Committee.~~~~



# By-Laws Proposed Changes

The Secretary or Acting Secretary shall call the names of the members when a roll call vote is requested ~~or ordered by statute~~. The minutes shall include the date, time, and place of the meeting; a record of whether each member of the Committee is present or absent; and a summary of discussion on all matters proposed, deliberated, or decided, and a record of any votes taken. ~~5 ILCS 120/2.06(a)~~. The approved minutes shall be available to the public through the PTAC website ~~School Board~~ and ~~at the office or bulletin boards of the schools or sent home with each student~~. ~~5 ILCS 2.06(b)~~.



# By-Laws Proposed Changes

- a. Voting members shall be drawn from the following sources:
  - i. Community members as nominated by the Superintendent.
  - ii. An administrator from each level of the district; elementary, middle, and high school.
  - iii. Teachers as nominated by the Teacher Union President.
  - iv. Parents who volunteer to serve.

The Chairperson will only vote in the case of a tie.



# By-Laws Proposed Changes

- a. Non-Voting members will include:
  - i. School Board members as assigned by the Board President.
  - ii. Sub-Committee Chairs who are administrators.
  - iii. Sub-Committees may include members who are not voting members of the Committee.



# By-Laws Proposed Changes

- a. A "quorum" shall be three members of the Committee with voting privileges. Administrators will not count towards the quorum.



# By-Laws Proposed Changes

a. A member of this Committee shall have voting privileges ~~if that member is not an administrator or acting in fiduciary or other duty to an administrator or the administration of the school district~~ after (1) attending one full meeting of the Committee ~~and (2) proffering a written request to join the Committee that indicates a commitment to attend, participate on subcommittees, and complete the Open Meetings Act training.~~ Attendees and members who have attended the September, 2019, or October, 2019, meeting will not be required to proffer a written request. Members with voting privileges shall affix their signatures beside their printed names on the sign-in sheet.



# By-Laws Proposed Changes

a. A member of this Committee shall have voting privileges ~~if that member is not an administrator or acting in fiduciary or other duty to an administrator or the administration of the school district~~ after (1) attending one full meeting of the Committee ~~and (2) proffering a written request to join the Committee that indicates a commitment to attend, participate on subcommittees, and complete the Open Meetings Act training.~~ Attendees and members who have attended the September, 2019, or October, 2019, meeting will not be required to proffer a written request. Members with voting privileges shall affix their signatures beside their printed names on the sign-in sheet.





# Discussion Topics

- New Business:
  - Topics for discussion at another meeting?
  - OCR case is pending so there won't be a formal presentation. Individual members may FOIA for the documentation.







**THANK YOU for your  
participation and your interest  
in helping Waukegan students  
succeed!**

Next Meeting will be Wednesday, January 20, 2021,  
at 6:00 PM via Google Meets.

