

Action Plan - Monitoring Process

Key Code	Objectives	Indicator Type	Assigned to	Target date	Tasks	% Tasks Completed	Objective Status
CL17	Professional development for teachers will be determined by data (including classroom observations and review of lesson plans) that demonstrate teachers' attention to academic, social, emotional, and behavioral expectations and standards. (2339)	SD	Molly Lemire	09/30/2013	3	0%	

Tasks

Task ID	Task Description	Comments	Assigned to	Completed
1	Develop a professional development plan for staff for the 2013-14 school year based upon needs determined after data analysis and staff needs assessment.			
2	Develop staff professional development needs assessment survey.			
3	Have staff complete professional development needs assessment survey.			

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CL7	The environment of the school (physical, social, emotional, and behavioral) will be safe, welcoming, and conducive to learning. (2348)	SS		08/01/2015	3	100%	Objective Met - 06/18/2013

Tasks

Task ID	Task Description	Comments	Assigned to	Completed
1	Create proposal to allow for a "freshman only" day #1 in which	Proposal created by 3/1/12 to begin school year with a day #1 with	Patrick Cole	08/20/2012

	freshman are orientated to building and the systems around the building. Give freshman an opportunity to learn about how to get involved and how to be successful in school.	freshman only.		
2	Assess the appropriate level of building security through Building Security Assessment.	Building Security Assessments were completed at both the Brookside and Washington Campuses.		12/21/2012
3	Develop and implement Freshman First PBIS Day	Freshman First PBIS DAY will be changed to IGNITION Freshman Mentoring Day for the 2013-14 school year. The Focus Group was contracted by WHS to provide training for student mentors and staff to better indoctrinate freshmen students to WHS.	Brian Riegler	08/23/2013

Status of Objective

1.	Describe your Experience in pursuing this Objective	06/18/2013 Building Security Assessments were completed at both campuses. PBIS initiatives fully implemented in all Houses. Each House implemented a schedule to teach and reteach various PBIS initiatives and behavior expectations through lessons throughout the school year. A Freshman Opening Day was implemented to start the 2012-13 school year for Freshmen students.
2.	What continued work will be necessary to sustain your efforts and continue to meet the Objective	06/18/2013 Building Security Assessments will be done every year on both campuses to ensure compliance with appropriate state and local codes as well as to ensure the safety of staff and students. A Freshman Mentor Program titled IGNITION will grow the success from the Freshman Opening Day to include training of upperclass students to serve as mentors for all freshman throughout their first year in high school. By teaching values-based lessons to initiate these new students to our high school, data has shown we can expect a reduction in tardies and trancies, an increase in grades and attendance, and a decrease in inappropriate student behaviors. PBIS initiatives will be taught and retaught by Freshman Mentors throughout the course of the year.
		Ownership of PBIS initiatives held at team level. Teams are integral in developing the behavior and climate expectations for students. Increase student participation in clubs, sports, and other extra curriculums. Increase universal positive behavior supports for all students. - Task - survey students to gain understanding of student perspective on behavior supports. Creation and establishment of CHAMPs expectations/teams. Development of activities and protocols for 9th grade orientation. Creation of specific activities to communicate expectations to groups of students. Identify students "at-risk" of behavior related issues prior to school beginning. Creation of targeted interventions for these students. PBIS "kick-off" will be utilized at the beginning of the school year. Directional signs and schedules posted throughout building to aid in student orientation of buildings. Address school-wide building issues through a survey of staff for building repair projects. Building repair projects are beginning in December of 2011 and a cycle has been established to begin school-wide repairs. The purpose of this work is to create a better physical space. Create "buddy" mentoring system in houses to link freshman with model mature students. Explore development of LINK crew and other models to link students with positive student role models. Campus Directors and Student Services Coordinator should

3.	Evidence that this Objective has been fully and effectively implemented	aid houses in implementation. House-based ownership of mentoring program. 06/18/2013 Ownership of PBIS initiatives held at team level. Teams are integral in developing the behavior and climate expectations for students. Increase student participation in clubs, sports, and other extra curriculums. Increase universal positive behavior supports for all students. - Task - survey students to gain understanding of student perspective on behavior supports. Creation and establishment of CHAMPs expectations/teams. Development of activities and protocols for 9th grade orientation. Creation of specific activities to communicate expectations to groups of students. Identify students "at-risk" of behavior related issues prior to school beginning. Creation of targeted interventions for these students. PBIS "kick-off" will be utilized at the beginning of the school year. Directional signs and schedules posted throughout building to aid in student orientation of buildings. Address school-wide building issues through a survey of staff for building repair projects. Building repair projects are beginning in December of 2011 and a cycle has been established to begin school-wide repairs. The purpose of this work is to create a better physical space. Create "buddy" mentoring system in houses to link freshman with model mature students. Explore development of LINK crew and other models to link students with positive student role models. Campus Directors and Student Services Coordinator should aid houses in implementation. House-based ownership of mentoring program.
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ID10	The school's Leadership Team will regularly look at school performance data and aggregated classroom observation data and use that data to make decisions about school improvement and professional development needs. (1021) Title I Expectations: Conduct a comprehensive needs assessment - Creating the School Profile.	SS,SW	Stefan Pfautz	06/01/2014	2	0%	
Tasks							
Task ID	Task Description	Comments		Assigned to	Completed		
1	Building Leadership Team will establish procedures for reviewing data at bi-monthly meetings.			Stefan Pfautz			
2	Building Leadership Team will determine what data will be analyzed at bi-monthly meetings.						

Key Code	Objectives	Indicator Type	Assigned to	Target date	Tasks	% Tasks Completed	Objective Status
IE08	The principal will spend at least 50% of his/her time working directly with teachers to improve instruction, including classroom observations. (1029)	SC	Brian Riegler	12/01/2013	5	60%	
Tasks							
Task ID	Task Description	Comments	Assigned to	Completed			
1	Admin and Teacher's Association agreement to utilize the McReL walk through tool as a means to provide feedback to teachers regarding instructional norms.	Agreement was made to allow for administrators to share walkthrough data with teachers regarding instructional practices. This task has been completed per a signed Letter of Agreement in January 2012.	Mary Lamping	01/25/2012			
2	Gain expertise in curriculum and instructional practice. Focus of Principal and Academic Chairs should be on quality lesson design, effective instructional strategies, and implementation of curriculum.	Academic Chairs and House Principals must have regular time to participate in instructional and curricular discussions that go far beyond the lesson planning format. It is critical that House Principals and Academic Chairs have demonstrated expertise in content specific curriculum and content specific instructional strategies.	David Bain	08/31/2012			
3	Based on data obtained from teacher surveys, IT will re-design or modify current online lesson plan system for the high school.		Jacalyn Roche				
4	We will work collaboratively with the IT department to create a survey to determine successes and areas of improvement needed in the current lesson plan system.		Jacalyn Roche				
5	Teacher team will provide IT department feedback on lesson planning tool. Admin will make it a priority to provide feedback to teachers regarding lesson plans.	WHS staff will provide IT feedback on lesson planning tool to allow tool to be more functional.	Jacalyn Roche	06/03/2013			

Key Code	Objectives	Indicator Type	Assigned to	Target date	Tasks	% Tasks Completed	Objective Status
IID08	Instructional Teams will review student learning data (academic, physical, social, emotional, behavioral) to assess and make decisions about curriculum and instructional strategies. (1059)	SC,SP		06/01/2013	2	100%	Objective Met - 10/09/2012

Tasks

Task ID	Task Description	Comments	Assigned to	Completed
1	Publish all curriculum maps for redesigned courses in eCurriculum	All curriculum maps and linked assessments must be published in eCurriculum. For each of the redesigned courses, electronic curriculum maps have been published in eCurriculum. As new courses are redesigned they will continue to be entered into the new templates that were established in eCurriculum.	Mike Berrie	07/01/2012
2	Publish Interim Assessments for each of the redesigned core courses in eCurriculum	All redesigned courses must be entered and managed in eCurriculum and ExamN All redesigned courses utilized eCurriculum (ExamN) for the publication and interpretation of interim assessments.	David Bain	06/01/2012

Status of Objective

1.	Describe your Experience in pursuing this Objective	10/9/2012 A team of teachers, administrators, and curriculum specialists worked together to create a replicable model for building curriculum maps that were aligned to standards, had embedded assessments, and multiple exemplar lessons. There was a great deal of buy-in into the process and models and templates were created for the continued work.
2.	What continued work will be necessary to sustain your efforts and continue to meet the Objective	10/9/2012 As new courses are completed, they must continue to enter the unit maps and assessments into the eCurriculum management system.
3.	Evidence that this Objective has been fully and effectively implemented	Enhancement and development of Assessment Literacy through job-embedded professional development. - Increasing access of data to teams to analyze data. - Build on distinction between formative and summative assessment data. - Teams building common formative assessments and then analyzing data Peer review of formative assessments on effectiveness and reliability - Developing common protocols Formal Professional Development for Assessment Leaders within Each House adept at ExamN, eCurriculum, Tableau, Matrix, (Infinite ad hoc) House Assessment Leaders can pull data and interpret implications of data for HLT and GLT 2/1/12 - Create data professional development calendar and

cycle for data review. E.g. October = NWEA/MAP and SRI baseline data for 9th graders August = Review EPAS data by House 8/15/12 - Distribute school-wide data plan and professional development calendar Data based goal monitored and implemented by Marshall Ruetz, Instructional Data Manager

Key Code	Objectives	Indicator Type	Assigned to	Target date	Tasks	% Tasks Completed	Objective Status
TL9	All teachers will incorporate the use of technology in their classrooms when it enhances instruction and builds 21st Century Learning Skills. (2335)	SC	John Dolan	09/01/2016	2	100%	

Tasks

Task ID	Task Description	Comments	Assigned to	Completed
1	House-Based IC Teams - Responsible maintaining expertise on enhancements of IC, training new and experienced staff on IC, responsible for assisting access to lesson planning system, assisting setting up grading tasks and submitting grades. Publishes bi-monthly Infinite Campus update/newsletter. Establish 2 IC Experts/House	All staff are trained on IC as well as receive annual update training on functionality of IC and any new features.	Campus Directors	06/01/2012
2	Assist Teacher in Integrating Technology into the Classroom through Technology Related PD	All teachers were given the opportunity to obtain an iPad to supplement classroom instruction. BLT Technology Subcommittee held two voluntary technology trainings after school during the 2012-13 school year that focused on iPod apps as well as free software that assist teachers in classroom instruction. Both voluntary sessions were taught by BLT Members and were well-attended.	John Dolan	05/15/2013